

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

June 14, 2021

Council Meeting

APPROVED Agenda

7:00 p.m.

- CALL TO ORDER Action
- APPROVAL OF THE AGENDA Action
- MINUTES
 - May 10, 2021 Council meeting minutes Action
 - May 23, 2021 Special Council meeting minutes
 - May 23, 2021 Council and Planning Commission Joint work session minutes
- REPORTS
 - Mayor's Report: Mayor Catlin Information
 - Planning Commission Information
 - Architectural Review Board Information
 - Treasurer's Report: Ms. Swift Action
 - Public Works Committee Information
- TOWN ATTORNEY Mr. Bennett Information
 - Discuss timeframe for review and action on Rush River Commons application
 - Status of amendment to the sewer system district
- Zoning Administrator Update on zoning application(s) under consideration Information
- OLD BUSINESS a)
- NEW BUSINESS a) FY 21/22 budget discussion and possible approval Action
- PUBLIC FORUM
- ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL
July 12, 2021

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

June 14, 2021

7:00 p.m.

APPROVED Minutes

- CALL TO ORDER: Mayor Fred Catlin opened the meeting at 7:01 p.m. Council members Jean Goodine, Mary Ann Kuhn, Patrick O'Connell, Gail Swift and Joe Whited were present with, Brad Schneider absent. Town Attorney John Bennett and Town Clerk Barbara Batson were present.
- APPROVAL OF THE AGENDA: Ms. Swift asked that an update on the American Recovery Plan Act (ARPA) and the Town holiday party be added under new business.

Ms. Kuhn motioned the amended agenda be approved. Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

- MINUTES: Ms. Kuhn motioned to accept all three sets of minutes and Ms. Swift seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

REPORTS:

Mayor's Report: Mayor Catlin reported he visited the post office site on Saturday. The parking lot paving will occur next week and the boring for the water line is scheduled for the following week. Based on feedback from the USPS project manager the opening of the facility is estimated for early September. He also shared that the Christmas in Little Washington event is scheduled for December 5.

Treasurer's Report: Ms. Swift presented the treasurer's report and received no questions from Council. Ms. Swift made a motion to accept the Treasurer's report and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

Ms. Swift made a motion to approve the bills to be paid and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

Planning Commission Report: Judy DeSarno reported the Planning Commission has deferred reviewing the Comprehensive Plan.

Architectural Review Board Report: There was no report.

Town Attorney: Mr. Bennett reported that the Planning Commission (PC) has 90 days from the date the application was certified as complete by the Zoning Administrator to make a recommendation to the Town Council (TC) regarding the Rush River Commons Special Use Permit. The PC must make the recommendation to TC by August 2, 2021. Mr. Bennett is suggesting scheduling the public hearing on July 29 or 30 which means the advertising for the public hearing needs to begin on July 12.

Zoning Administrator: Mr. Bennett reported he received a variance application today to the setback requirements in the zoning ordinance from Ms. Eagle. This application will go before the Board of Zoning Appeals and they will have 90 days to make a decision. Mr. Bennett also met with Ryan Crabbe at his property on June 10 to discuss his request for installing a plunge pool. Neighbors were made aware of this application and invited to attend the meeting in person.

- NEW BUSINESS:

- (a) Budget: Ms. Swift made a motion to approve the FY 2021-2022 budgets and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

- (b) ARPA Update: Ms. Swift shared that the ARPA funds will be released in two installments. The first will be received before the end of June 2021 and the seconded will be in May of 2022. The ARPA funds will be spent on infrastructure and tracked under the wastewater budget. The funds must be committed by the end of 2024 and spent by the end of 2026.

- (c) Town of Washington Holiday Party: Mayor Catlin reported that the Christmas in Little Washington parade will be held on December 5 and the Town's holiday party on December 12. He asked for a volunteer from Town Council to chair organizing the event. No one on TC volunteered and Mayor Catlin said he would ask again at the next TC meeting.

PUBLIC FORUM: Mayor Catlin opened the public forum at 7:36 p.m. and there were no comments. He then closed the public forum.

ADJOURNMENT: Ms. Swift made a motion to continue the meeting to June 21 and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Ms. Swift voted "yes"
Mr. Whited voted "yes"	Mayor Catlin voted "yes"

And the motion passed 6-0, with Mr. Schneider absent.

THE NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL IS
July 12, 2021.

Barbara Batson, Town Clerk

Attachments:

Treasurer's Report

Bills to be paid

FY 2021-2022 Budgets